

DRAFT IC TO AFI 23-205, MANAGING THE PROCUREMENT MATERIEL PROGRAMS

Insert the following information regarding Congressional New Start Notification in AFI 23-205 and renumber paragraphs as appropriate:

Chapter 1, SCOPE AND OBJECTIVES

1.2. Objectives.

1.2.1 Provide guidance regarding Congressional New Start Notification

Chapter 2, FUNCTIONAL AREA RESPONSIBILITIES

2.2 SAF/AQX and Hq USAF/ILS Responsibilities

2.2.4. Help resolve problems concerning new start and propriety of funding issues. To resolve these issues, SAF/AQX and HQ USAF/ILS will consult with the Assistant Secretary of the Air Force, Budget, for resolution.

2.3 MAJCOMs, AFPEOs, DRU, and FOAs:

2.3.3. Identify new start candidates.

Chapter 3, OPERATING PROCEDURES

3.2. Program Reviews

3.2.1. Identify new start candidates

3.3 Program Execution

3.3.1. Congressional New Start Notification. Congressional new start notification procedures are delineated in DoD FMR 7000.14-R, Vol 3, Chapter 6. Program offices should identify potential new starts to the Program Element Monitor so that appropriate notification occurs. Notification via Program Objective Memorandum (POM), Budget Estimate Submission (BES), Program Management Direction (PMD), Acquisition Program Baseline (APB), staffer day briefings or other media do not constitute the required Congressional notification.

3.3.1.1. New Start: A program, subprogram, modification, project or subproject, regardless of amount, not previously justified to and appropriated by Congress in a given appropriation through the normal PPBS budget process is considered to be a new start.

3.3.1.2. Program: For investment accounts, the aggregate level of budget line items as identified in the President's Budget P-1 and R-1 justification documents and related classified annexes and reports as subsequently modified by Congressional action.

3.3.1.3. Sub-program/project/sub-project: The most specific level of budgeted items identified in the President's Budget justification documents and related classified annexes. These sub-programs, projects and sub-projects are shown as separate efforts below the P-1/R-1 line. Budget justification documentation submitted to Congress can be found on the SAF/FM web site at <http://www.saffm.hq.af.mil/>. Do not use local versions of the budget documentation as the baseline.

3.3.1.3.1. For RDT&E refer to R-2A budget exhibits by fiscal year. The Budget Program Activity Code (BPAC) may also indicate the level of detail that should be reviewed.

3.2.1.3.2. For Aircraft and Missile Procurement refer to P-40 narrative and supporting exhibits such as P-3As or P-1900s.

3.3.1.3.3. Note that the RDT&E BPAC and/or Procurement Material Program Code (MPC)/Mod number may exist and have funds in the year of the effort under consideration; however, if this new effort is not included in the justification narrative, a new start notification is still required.

3.3.1.4. Modifications: Modifications are the alteration, conversion, or modernization of an end item of investment equipment which changes or improves either the original purpose or operational capacity in relation to effectiveness, efficiency, reliability or safety of that item. P-1 line items are considered programs, and modification number identified on the P-1M report would be the sub-program or project.

3.3.1.4.1. All modifications, regardless of amount, not previously justified and appropriated by Congress require Congressional notification before obligations can occur. However, safety modifications costing less than \$10 million for the entire effort can be initiated in advance of the Congressional notification.

3.3.1.4.2. Safety Modification. A modification that corrects a material deficiency which caused a Class A Mishap (Per AFI 91-204), as determined by the AFSC Memorandum of Final Evaluation, shall be classified a safety modification. Other modifications may be classified as a safety modification as described in AFI 63-1101, paragraph 1.2.4.

3.3.1.4.3. Low Cost Modification (Mod #99999X): Individual modifications funded in the Low Cost Mod line generally satisfy an unforeseen requirement estimated to complete within one year. Total funding for efforts on the Low Cost Mod line for each fiscal year should not exceed \$1.9M per year. Any effort not consistent with the Low Cost Mod line budget documentation or efforts exceeding the \$1.9M dollar threshold are not considered "low cost" and must be documented on a separate P3A and are subject to new start guidelines.

3.3.1.4.4. Service Bulletin. Service bulletins are airworthiness directives issued by the FAA or the weapon system manufacturer. These modifications are required to keep the weapon system in compliance with FAA standards and to maintain FAA certification. Modifications as a result of FAA service

bulletins are considered new starts if they occur during execution years and are not consistent with the Service Bulletin modification line budget documentation.

3.3.1.5. Commodities: Some P-1 budget activities include line items that represent categories of commodities that are executed in accordance with Air Force annual priorities and do not represent new efforts with follow-on costs. New start notification procedures do not apply to the following unless it results in a new program or P-1 line item:

3.3.1.5.1. Aircraft Procurement: BP 12, Common Support Equipment, BP 14, Industrial Responsiveness; BP 16 Initial spares; and BP 17 War Consumables.

3.3.1.5.2. Missile Procurement: BP 22, Missile Replacement Equipment; BP25, Industrial Responsiveness; BP25, Replenishment Spares; BP26, Initial Spares.

3.3.1.5.3. Other Procurement: BP82, Vehicular Equipment; BP83 Electronics and Telecommunications Equipment; BP84, Other Base Maintenance and Support Equipment; and BP86 Spares and Repair Parts. Commodities comprise the preponderance of items funded with the Other Procurement Air Force (OPAF) appropriation and are procured by organizations other than AFMC System Program Offices (SPOs). New starts will seldom (if ever) arise for these commodity type items. However, SPOs overseeing OPAF system acquisition programs may have qualifying new start efforts and must comply with the guidance set forth herein. Reference web site <http://www.saffm.hq.af.mil/FMB/FMBI/newstarts/newstarts.shtml>, which identifies the programs within OPAF that must comply with this new start guidance.

3.3.1.5.4. Procurement of Ammunition: BP 35, Munitions & Related Equipment. Commodities comprise the preponderance of items funded with the Procurement of Ammunition Air Force (PAAF) appropriation and are procured by air logistics center item managers. New starts will seldom (if ever) arise for these commodity type items. However, SPOs overseeing PAAF system acquisition programs may have qualifying new start efforts and must comply with the guidance set forth herein. Reference web site <http://www.saffm.hq.af.mil/FMB/FMBI/newstarts/newstarts.shtml>, which identifies the programs within PAAF that must comply with this new start guidance.

3.3.1.6. New Start Certification: Refer to AFI 63-101, Acquisition Systems and AFI 65-601 Vol I, Budget Guidance and procedures for additional guidance. System Program Director and Program Control Chief validation is required in accordance with AFI 63-101, paragraph 1.3.3.3. Use the format at Attachment 3 for new start certifications.

ATTACHMENT 1, GLOSSARY OF REFERENCES & SUPPORTING INFORMATION

New Start: A program, subprogram, modification, project or subproject, regardless of amount, not previously justified to and appropriated by Congress in a given appropriation through the normal PPBS budget process is considered to be a new start. Congressional new start notification procedures are delineated in DoD FMR 7000.14-R, Vol 3, Chapter 6.

ATTACHMENT 3

New Start Validation Form

In accordance with AFI 63-101, I have confirmed the following prior to approving this contracting action (one of the following must be answered yes):

	YES	NO
1. Program is budgeted and appropriated. Effort was budgeted in the President's Budget Submission and is consistent with program direction provided by Defense Appropriations Conference language and/or marks. Fiscal year of President's Budget Submission must match fiscal year of funds being used. This effort is not a new start		
2. Program is a Congressional add. Effort was not requested in the President's Budget Submission, but funds were appropriated by the Defense Appropriations Conference and effort is consistent with program direction provided by Defense Appropriations Conference language and/or marks. Fiscal year of marks must match fiscal year of funds being used. This effort is not a new start requiring Congressional approval. SAF/AQX or AF/ILS Program Authorization attached.		
3. Program is an out-of-cycle New Start. Effort is an out-of-cycle new start for which Congressional notifications/approval has been accomplished as reflected on the Secretary of the Air Force funds release document. SAF/AQX or AF/ILS Program Authorization attached.		
4. SAF/HAF has advised that new start notifications are not required (documentation attached).		

System Program Director

Program Control Chief

Department of Defense Appropriations Act, 2000, Public Law 106-79 Sec. 8096. None of the funds in this Act may be used to compensate a DoD employee who initiates a new start program without notification to OSD and the congressional defense committees, as required by DoD financial management regulation.